

KIDS OF COVENANT

CHILD CARE AND DEVELOPMENT CENTER

Tuition And Policy Agreement (09/25/14)

Hours: Monday through Friday - 6:00am - 6:00pm

With These Exceptions

Labor Day
Thanksgiving
Christmas Day
New Years Day
Memorial Day
Independence Day

We follow Hall County School Schedule concerning snow days. If Hall County Schools are closed, we will be closed. If Hall County has late start then we will have late start. We will do our very best to inform all of the parents via Facebook, Email, Phone calls and WSB-TV School Closings to inform everyone of closings. You will be charged regular tuition rates for these days.

Our Program Rates:

Registration Fee	\$35.00 (One Time)
Infant (6 wks-12 months)	\$160.00
One's	\$155.00
Two's	\$150.00
Three's	\$145.00
Four's	\$140.00
Before/After School	\$65.00
Summer Camp	\$130.00

Daily Rate \$35.00 (Up to three days)

Full Time Enrollment:

Parents of full time students (4 Days+) will be responsible for paying the weekly rate based on the child's age regardless if they come every day. Essentially, you will be paying for your child's spot in the class.

Part Time Enrollment:

Parents of part time students (Up to three days) Will be responsible for paying the daily rate of \$35.00 per day for the amount of days agreed upon at enrollment regardless if the child comes every day.

Before/After-School/Summer Camp:

During school months Before and After-School care is **\$65.00** per week. Parents of Before and after-School care students will be responsible for the whole week regardless if the child comes every day.

During summer months, Summer Camp rates are **\$130.00 per week** for school aged students. Parents of Summer Camp students will be responsible for the whole week regardless if the child comes every day.

Early Release Days:

Parents of school age children will be responsible for letting K.O.C. know when their school will be releasing early. An additional charge of \$15.00 per early release day will be added to the parent account for those days.

Holidays:

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We will be closed the day of a holiday. I.E. Christmas Day, Thanksgiving day. Labor Day, Memorial Day, Independence Day and New Years Day. All Parents will be responsible for paying their child's full tuition for those weeks.

Tuition:

Tuition must be paid on a weekly basis. Payment must be made on the first day of attendance of each week. A late fee of \$10.00 per day will be added to any account that payment has not been made by Friday. If payment is not made by the first day of attendance of the following week services will be discontinued until the account is paid in full. Re-enrollment will require the full registration fee.

A written two-week notice is required prior to terminating a child's enrollment. Payment will be required for the two weeks after notice is given. If no notice is given prior to enrollment termination, your account will accrue two weeks full tuition. If left unpaid account may be handed over to a collections service.

Accounts that are left unpaid will be charged \$40.00 weekly.

There will be a \$25.00 service fee for any returned check (NSF).

Sick Days:

Full tuition will be charged during a child's illness. Tuition will not be charged for the days a child is hospitalized.

Vacation Policy:

K.O.C. will allow 5 consecutive days per year as Vacation Time where no tuition will be charged. Parents will provide written notice that they will be using their Vacation Time.

Late Policy:

K.O.C. closes at 6:00pm. Please arrive a few minutes prior to 6:00pm in order for the teachers to close the building at 6:00pm.

Late fees are charged as follows:

6:00-6:05 \$15.00
6:06-6:10 \$17.00
6:11-6:15 \$20.00

An additional \$5.00 will be charged for each additional 5-minute interval.

If a parent fails to pick up a child after closing time the staff will attempt to contact the parents and all emergency numbers. If unable to contact anyone within one hour the police will be notified to pick up the child.

I have Read and Agree to the Tuition and Policy Agreement.

Name: _____

Signature: _____ Date: _____